

B A Third Year (From 2018-19)

Semester V

Course IX

Rural Local Self Government (In Maharashtra)

No of periods per week: 04

Max marks: 50

Credits: 2

Course Code: U-PUA-525

This course is introduced to B. A. third year students at fifth semester. The course covers the part which is commonly added in each and every competitive exam.

Learning Objectives:

After studying the course students will have a capacity to understand:

LO1 Community development concentration,

LO2 Understand how to help cities and counties improve their overall well-being.

LO3 Understand conventional development and planning theories at rural level.

LO4 Apply village developmental resources properly.

LO5 Demonstrate the implementation of schemes programmes at local to national level.

LO6 Familiar with the rural local governance.

Course Outcomes:

CO1 Develop a local leadership.

CO2 Exhibit the efforts for rural development.

CO3 Apply the management and theory at local level.

CO4 Awareness of the basic governing system as well as development measures.

CO5 Conceptualization of the developmental process at the top to bottom and also in between.

- | | |
|--|--------------|
| 1. Rural Local Self Government
Periods) | (6 |
| Meaning, Features & Importance | |
| 2. Evolution of Panchayat Raj
Periods) | (12 |
| a. Community Development Programme | |
| b. Balwant Rai Mehta Committee | |
| c. Ashok Mehta Committee | |
| d. Vasant Rao Naik Committee | |
| 3. 73rd Constitutional Amendment | (6 Periods) |
| 4. Three Tier System — Composition & Functions | (12 Periods) |
| a. Zila Parishad | |
| b. Panchayat Samiti | |
| c. Gram Panchayat | |
| 5. Problems of Rural Local Governance | (12 Periods) |
| a. Official — Non Official Relations | |
| b. Women Leadership | |
| c. Finance | |
| d. Personal & Staff | |
| e. Panchayatraj Election Related Problems | |
| 6. Field Visit | |

Reference List :

1. Narayan Iqbal; Panchayat Administration in Maharashtra
2. D.Y. Raghava Rao : Panchayats and Rural Development, Ashish Publishing House, New Delhi.

3. G.Palanithurai, Dynamics of New Panchyati Raj System in India, Concept Publishing Company, New Delhi, Vol. I - III

4. பஞ்சாயத்து ராஜ் (பஞ்சாயத்து), பஞ்சாயத்து ராஜ் முறை, பஞ்சாயத்து ராஜ் முறை, பஞ்சாயத்து ராஜ் முறை
5. பஞ்சாயத்து ராஜ், (பஞ்சாயத்து), பஞ்சாயத்து ராஜ் முறை, பஞ்சாயத்து ராஜ் முறை, பஞ்சாயத்து

Semester V

Course X

Financial Administration

No of periods per week: 04

Max marks: 50

Credits: 2

Course Code: U-PUA-526

This course is introduced to B. A. third year students at fifth semester. The course focuses on the important branch of public administration studies. This is important part while working at any position and in any organization.

Learning Objectives:

After studying the course students will have a capacity to understand:

LO1 Understand the financial system.

LO2 Demonstrate various financial machineries and positions..

LO3 Demonstrate the implementation of schemes, programmes at local to national level.

LO4 Familiar with the rural local governance.

Course Outcomes:

CO1 Develop a local leadership.

CO2 Exhibit the efforts for rural development.

CO3 Apply the management and theory at local level.

CO4 Awareness of the basic governing system as well as development measures.

CO5 Conceptualization of the developmental process at the top to bottom and also in between.

1. Financial Administration: Meaning, Importance (8 Periods)

2. Budget (8 Periods)

a. Meaning, Importance. Types

- b. Principles of Budget
- 3. Budgetary Process (12 Periods)
 - a. Preparation
 - b. Legislation
 - c. Execution
- 4. Financial Machineries: Organization & Functions (10 Periods)
 - a. Finance Ministry
 - b. Reserve Bank of India
- 5. Accounts and Audits: (6 Periods)
 - a. Meaning, Importance,
 - b. Comptroller & Auditor General in India
- 6. Financial Committees: (12 Periods)
 - a. Estimate Committee
 - b. Public Accounts Committee
 - c. Public Undertakings Committee

References:

1. Thavraj MJK, Financial Administration of Indian, Sultan chand & Sons, New Delhi.
2. Gadhak B.N., Financial Management of Government
3. Agraval B.N., Financial Administration
4. Sharma M.K., Financial Administration

Semester V

Course XI

Administrative Thinkers & Theories - I

No of periods per week: 04

Max marks: 50

Credits: 2

Course

Code: U-PUA-527

This course is introduced to B. A. third year students at fifth semester. The course studies various thoughts and the thinkers in public administration.

Learning Objectives:

After studying the course students will have a capacity to understand:

LO1 Understand the approaches of study of public administration.

LO2 Apply the scientific thoughts in organization.

LO3 Demonstrate the thoughts in the society.

Course Outcomes

CO1 Apply the thoughts in administrative system.

CO2 Experiment of and on administrative system.

CO3 Apply the theoretical framework on administration.

1. Kautilya (08 Periods)

a. Views on Good Governance

b. Views on Corruption

2. Fredric W. Taylor (08 Periods)

a. Scientific Management

b. Mental Revolution

3. Henri Fayol (08 Periods)

a. Principles of Management

b. Element of Management

4. Max Weber (12 Periods)

a. Authority & Power

b. Bureaucracy

5. Fred W. Riggs (12 Periods)

a. Ecological Approach

b. Models – Comparative Administration

c. Development Administration

Reference List:

1. Maheshwari S.R. Administrative Thinkers, Associated Publishing House, New Delhi.
2. Prasad Ravindra & Others, Administrative Thinkers.
3. Sapru B.K., Administrative Theory A& Management Thought, Prentice Hall of India, New Delhi.
4. Singh B.P & Chandra, Organization Theory & Behavior
5. flaw—er rm, mass} TI'rfirq'. worm W,
6. arm \$3.3m, "mafia film. film man. We.